

Please submit this completed form with a copy of your CV

Name of Nominee: _____

Nominated By: _____

**Self-Nominations are also encouraged.*

ADDRESS (street address, city)		POSTAL CODE
PHONE NUMBER	EMAIL ADDRESS	DATE OF BIRTH <i>(req'd by OAC & CRA)</i>

Please describe your background, as it relates to your involvement with the ACWR or other Arts Organizations:

Please describe skills, interests, and expertise you will be bringing to the Board:

Please add any further information that is relevant to your nomination:

***Our Bylaws** require that every Director and Officer of the Corporation, in exercising his/her powers and discharging his/her duties, shall act honestly and in good faith with a view to the best interests of the Corporation and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Please refer to the Attached Document, which lists the Responsibilities and Expectations of board Members.*

I have read the attached document and am in a position to support the ACWR as described to the best of my abilities.

Name

Signature

Date

Board Members Responsibilities and Benefits

PERSONAL INVOLVEMENT

Board Members will:

- Commit to serve on the Arts Council Windsor & Region (ACWR) board for a minimum of one, two-year term to a maximum of three terms (six years);
- Prepare for meetings by reviewing the agenda, past minutes and preparatory material;
- Participate actively in board meetings by asking questions to clarify issues; by expressing views; by listening to and considering the views of others; and by taking part in decision-making;
- Complete any tasks you have accepted at board meetings, or from the President, in a timely manner;
- Abide by and support the decisions of the board. (Any director may formally oppose decisions at meetings, but are obligated to support Board decisions publically.)
- Attend all board meetings or send regrets ahead of time if unable to attend (missing three consecutive meetings may result in loss of board membership);
- Be aware of current events and trends in the community that might affect the organization or its members;
- Be willing to offer a minimum of six volunteer hours per month to the ACWR;
- Know the board's legal responsibilities and make sure they are upheld - ACWR is an incorporated body, is a registered charity and carries Directors and Officers liability insurance;
- Keep all board discussions confidential.

FINANCIAL DUTIES

Board Members agree to:

- Assist with fundraising including identifying grant and funding opportunities, seeking sponsorships for events, promoting memberships, and the sale of tickets to ACWR fundraising events;
- Attend and assist at Arts Council Windsor & Region fundraising events;
- Actively participate in ACWR financial and budget decisions.

LEADERSHIP DEVELOPMENT

Board Members will strive to:

- Actively participate on one or more committees and be willing to chair one;
- Assist staff, as requested by the President and/or Executive Director, in areas where board member has expertise;
- Represent ACWR at Artspeak Gallery receptions;
- Attend development and educational workshops to expand their knowledge and responsibilities to ACWR;
- Be able to convey to others ACWR mission and strategies, policies, programs, strengths and needs (and work towards fulfilling these needs);
- Bring your professional, volunteer experience and affiliations to bear on your work with ACWR.

BENEFITS

Board members often:

- Create opportunities to build partnerships, network, mentor others and learn new skills;
- Feel good about working to promote principles and practices of community artist groups and individuals;
- Collaborate with like-minded artists and administrators to further local cultural development.